



# Parent Agreement

Parent's Name \_\_\_\_\_

Child's Name \_\_\_\_\_ Date of Birth \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

## Schedule, Payment and Tuition Agreement

Infant (6 weeks-16 months) Toddler (16-42 months) Preschool (42 months-1<sup>st</sup> day of kindergarten)

Day	Drop Off Time	Pick Up Time
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		

The weekly rate of \$\_\_\_\_\_ will apply.

\_\_\_\_\_ Automatic payroll deduction will be made from a saving/checking account through Tuition Express. (Please Initial)

Bi-weekly tuition will be due on Mondays for the following two weeks. Full tuition is still due when children are absent and when Magical Minds is closed due to a holiday or severe weather closure. Magical Minds will be closed New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, the day after Thanksgiving, Christmas Eve, Christmas Day and the day after Christmas. If the holiday falls on a weekend, the adjacent weekday will be used as the holiday.

Once a family has been enrolled at Magical Minds for one year they will receive one free week of vacation tuition. This time must be taken in a Monday through Friday sequence. Families must notify Magical Minds two weeks in advance when discontinuing their care. If notice is not given to Magical Minds, families will be charged two weeks of full tuition regardless of their child's attendance.

If the parent/guardian fails to make the full payment in a timely manner, the parent/guardian will be responsible for all costs incurred in the collection of those payments. The costs include but are not limited to: fees charged by a collection service, related legal fees and court costs.

This agreement may be terminated by either the parent/guardian or by Magical Minds with a two week written notice in advance of the ending date. Magical Minds may immediately terminate the agreement without notice if the parent/guardian does not make payments when due, or if there is an issue related to the safety and security of children or staff in the Center.

Signature of Parent/Guardian \_\_\_\_\_ Date \_\_\_\_\_

Signature of Director \_\_\_\_\_ Date \_\_\_\_\_